



# **Car Rental Person/Intern**

### **About Enterprise**



- Founded in 1957 by Jack Taylor
- named after the WWII aircraft carrier, the USS Enterprise



- Pledges to plant 50 million trees in 50 years
- More than 7,200 locations worldwide

# What my role included

- Car rentals
- Administration work, phone calls, emails etc
- Dealing with general queries and disputes



- Target based rewards
- Must meet a requirement of 800 rental days in airport locations
- Over 15 counter + lot = €150 bonus
- Over 22 counter + lot = €150
  bonus + all expenses paid day out
- e.g. Mondello park, Carton house, clay pigeon shooting, archery, ice skating etc.
- Acknowledgement of excellent

- Providing excellent customer service
- Training new staff members
- Planning for the following day and organising car whereabouts
- Flagging essential deals in advance on the systems
- Assisting in assessment centres
- Providing feedback on possible new hires to management

#### **Skills I have developed**



- Email writing
- Communication and interpersonal skills
- Performance management
- Attention to detail
- Time management
- Organisational skills
- Conflict resolution
- Teamwork



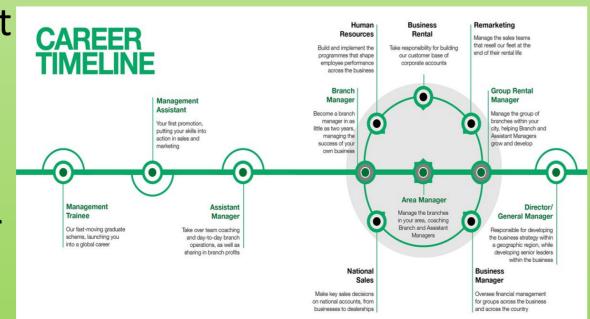
- customer service by email = €25 voucher
- Acknowledgement of customer service by fax = €50 voucher

# **Going forward**

- Final Year at NCI
- I have HR experience in recruitment, training, conducting interviews, conducting assessment centres and more
- I am a brand ambassador for Enterprise
- I have learned new skills and qualities that will help me in college and my future career
- I have the drive to succeed
- I have learned a lot about myself and what I want out of my future career

## **Opportunity to progress within**

- Management trainee
- Management assistant
- Assistant manager
- Branch manager
- Area manager
- Group rental manager
- General manager



#### **Evaluation**

- Valuable experience that can be applied to most jobs
- Confidence in selection and recruitment process
- Comfortable talking to large crowds and giving presentations
- Overall enjoyable experience!

